

# SHOW RULES AND REGULATIONS

## Early/Late Access Guest List

**Deadline: May 22, 2017**

**To submit this form digitally, please click [here](#).**

Use this form if you are planning to host an event in your booth for non-exhibiting guests anytime. This form must be submitted with the EARLY/LATE ACCESS EVENT REQUEST FORM.

Company Name: \_\_\_\_\_ Booth # \_\_\_\_\_

Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

### **Tuesday, May 23, 2017**

Appointment 1 Time: \_\_\_\_\_ Name(s): \_\_\_\_\_

Appointment 2 Time: \_\_\_\_\_ Name(s): \_\_\_\_\_

Appointment 3 Time: \_\_\_\_\_ Name(s): \_\_\_\_\_

Appointment 4 Time: \_\_\_\_\_ Name(s): \_\_\_\_\_

### **Wednesday, May 24, 2017**

Appointment 1 Time: \_\_\_\_\_ Name(s): \_\_\_\_\_

Appointment 2 Time: \_\_\_\_\_ Name(s): \_\_\_\_\_

Appointment 3 Time: \_\_\_\_\_ Name(s): \_\_\_\_\_

Appointment 4 Time: \_\_\_\_\_ Name(s): \_\_\_\_\_

### **Thursday, May 25, 2017**

Appointment 1 Time: \_\_\_\_\_ Name(s): \_\_\_\_\_

Appointment 2 Time: \_\_\_\_\_ Name(s): \_\_\_\_\_

Appointment 3 Time: \_\_\_\_\_ Name(s): \_\_\_\_\_

Appointment 4 Time: \_\_\_\_\_ Name(s): \_\_\_\_\_

In order to access the exhibit hall prior to show hours, please inform your guests to proceed to the show entrance and provide security with their name, appointment time, along with your company name and booth number. Customers must remain within the confines of your booth. Access will only be granted to those with an official Licensing Expo badge, no exceptions.

**Complete and return this form no later than May 22, 2017.**

**Email: Karen Frank at [Karen.frank-lopez@ubm.com](mailto:Karen.frank-lopez@ubm.com)**