



## **Exhibitor Liability Insurance Requirements**

As an exhibitor, you are required to carry commercial general liability insurance including products and completed operations, contractor's personal injury and blanket contractual liability insurance at limits of at least \$1,000,000 per occurrence and \$2,000,000 aggregate. These coverages must be evidenced by a Certificate of Insurance with a 30-day notice of cancellation provision to the holder. Coverage should begin from your first move-in day (August 14, 2014) and last through your last move-out day (August 22, 2014) and name **The Las Vegas Convention Center, The Las Vegas Convention and Visitors Authority, Advanstar Communications, Inc., and FN PLATFORM** as additional insureds. The Certificate of Insurance must be provided at least 30 days before the move-in date by using the link that you will be receiving from Wells Fargo Insurance Services via email. The link will take you to a form that is pre-filled with your company's information based on what you provided to the show manager upon registration. Please follow the instructions provided in that email to complete the online form and attach your Certificate of Insurance.

If you prefer to purchase liability insurance for this event, you may do so by accessing the purchase link provided in the email from Wells Fargo Insurance Services.

The certificate holder name and address for the certificate should read:

FN PLATFORM  
c/o Advanstar Communications  
2501 Colorado Avenue, Suite #280  
Santa Monica, CA 90404

For questions or concerns regarding insurance or website forms, please email Wells Fargo Insurance Services at [tradeshow@wellsfargo.com](mailto:tradeshow@wellsfargo.com).

**Please do not send certificates of insurance to Advanstar Communications, Inc., the show manager, or Wells Fargo Insurance Services. Advanstar Communications, Inc. will automatically be notified upon completion of the on-line reporting form or purchase of insurance.**