International Pavilion Third Party Billing Request

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

WWDMAGIC/Sourcing @ MAGIC/Footwear Sourcing @ Magic/Children's Club	Form Deadline Date:
MAGIC	July 30, 2018
Las Vegas Convention Center	
August 13 - 15, 2018	

Company Name

031818 011600491

G-3b 011117

Booth Number

Phone Number

Return this form when a third party (any party other than international pavilion) ("AGENT") should be billed for services.

Step 1. Provide the International Pavilion contact information and signature

Email

International Pavilion Name	9												
International Pavilion Addre	SS									City		State	Zip/Country
Phone		F	ax				C	ontact	t's Email Address				
Account Number									Expiration Date	ן ⊡vis	sterCard SA herican Expres		Corporate Card Personal Card
Please Sign		onal Pavilio onal Pavilio			0		se Print		Date		I agree in placi GES Paym Conditions of C GES to retain p my need for G	ng this ord lent Policy ontract, in ersonal in ES servic	der that I have accepted y and GES Terms & cluding authorization for formation to better serve es at future events and AGENTS of the same.
Step 2. Check									-				
									" please select speci th this form if third pa				will need to complete Il services.
☐ Booth Cleaning ☐ Forklift Labor ☐ Other <i>(Please Speci</i>)	Mate	trical Out erial Han		_	Electri Plumb		abor		∃Exhibit Systems ∃Rental Carpet		ES Logistics ental Furniture		I & D Labor Signs
Step 3. Provid	e the	Third	Pa	rty c	onta	act	info	rma	ation				
Third Party Company Name	9												
Third Party Company Addre	ess									City		State	Zip/Country
Phone		F	ax				C	ontact	t's Email Address				
Step 4. Comple Cardholder Name - Please		hird P	Part	y Cre	edit	Ca	rd C	har	rge Authoriza	tion	with sigr	naturo	<u> </u>
Billing Address										City		State	Zip/Country
Account Number									Expiration Date	ן ⊡vis	sterCard SA nerican Expres		Corporate Card Personal Card
Please Sign	X Third Pa	irty Cardho	older's	Signatur	e						GES Paym Conditions of C GES to retain po my need for G	ent Policy ontract, in ersonal in ES servic	der that I have accepted and GES Terms & cluding authorization for formation to better serve es at future events and
		rty Cardho							Date				AGENTS of the same.
GES reserves the right to deny a responsible for payment of ch the last day of the show, charge International Pavilion and all Ag	s will revert ents. We re	to the Intern quire your c	uested ational omplet	l by Intern Pavilion. e credit ca	All Invoi	Pavilio ices are nation e	on or its e due and even if yo	Agents d payab ou are p	s, and for all acts and/or on ble upon receipt. GES Terms baying by check or bank wire	& Conditions o & Condition transfer.	f its Agents. If an	Agent does	not pay the invoice before
Review and Re	eturn:	Returr	n to F	ax: (866	5) 329 [.]	-1437	• Inter	natio	nal Fax: (702) 263-15	20			



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MAGIC
Las Vegas Convention Center
August 13 - 15, 2018

Form Deadline Date: July 30, 2018

Company Name		Email	Phone Number	Booth Number				
Pavilion Organizer			Phone Number					
Booth numbers (list each individual booth)			The items checked below are to be invoiced to the Third Party:					
Booth Number	Company Name . <t< th=""><th> </th><th>Booth Forklift Labor umbing Sterial Handling In & Out S Logistics ectrical Outlets (<i>Pre-Order Only</i>) ectrical Outlets (<i>Showsite-Order On</i> ectrical Labor (<i>Floor work & Pre-Order</i> ectrical Labor (<i>Floor work & Showsite</i> ectrical Labor (<i>Booth work Pre-Order</i> ectrical Labor (<i>Booth work Showsite</i> her (Please Specify)</th><th>ler Only) te-Order Only) er Only)</th></t<>		Booth Forklift Labor umbing Sterial Handling In & Out S Logistics ectrical Outlets (<i>Pre-Order Only</i>) ectrical Outlets (<i>Showsite-Order On</i> ectrical Labor (<i>Floor work & Pre-Order</i> ectrical Labor (<i>Floor work & Showsite</i> ectrical Labor (<i>Booth work Pre-Order</i> ectrical Labor (<i>Booth work Showsite</i> her (Please Specify)	ler Only) te-Order Only) er Only)				

Please use an additional International Pavilion Third Party Billing Request form if more space is needed for the listing of booth numbers.

For electrical orders only: A minimum of one 5amp/500 watt outlet must be ordered per booth space/number. All pavilions requiring electrical labor must send a floorplan indicating each booth where labor is to be performed. Each section of booths that form an island/pavilion will require its own electrical labor ticket. A single electrical labor ticket cannot be used to perform labor for a different island/pavilion. If you choose to supervise electrical labor and/ or want to schedule your starting point, please visit the GES Electrical Servicenter.

GES reserves the right to deny any Third Party Billing Request that is not complete or received by the deadline date. It is understood and agreed that the International Pavilion is ultimately responsible for payment of charges for services requested by International Pavilion or its Agents, and for all acts and/or omissions of its Agents. If an Agent does not pay the invoice before the last day of the show, charges will revert to the International Pavilion. All Invoices are due and payable upon receipt. GES Terms & Conditions of Contract, and GES' Payment Policy apply to both the International Pavilion and all Agents. We require your complete credit card information even if you are paying by check or bank wire transfer.

