

## Attention FN PLATFORM Exhibitors

For the upcoming February 2018 show, GES & UBM will be utilizing a target floorplan in an effort to reduce aisle congestion and initiate a Clean Floor Policy. The target floor plan was created using previous history from early move-in requests and deliveries, operational requirements, as well as expected floor congestion.

[https://ordering.ges.com/011600481/target\\_map](https://ordering.ges.com/011600481/target_map)

### **Move-In Target Plans are provided for freight arrival**

- It is recommended that you schedule labor to begin the day **after** your target date/time
- Targets are applicable to exhibit material only. Product is not subject to off target charges. (Bills of Lading must state shipment is Product)
- If your shipment does not arrive on your target date/time, you will be subject to a 25% surcharge on your drayage
- More information can be found on Expresso:  
<https://ordering.ges.com/011600481/targetinfo>

### **Move-Out Target Plans are provided for freight removal**

- This date/time is the deadline when Bills of Lading (BOL's) must be turned in to the GES Servicenter
- It is also the date/time your carrier(s) must be checked-in at the marshalling yard
- Missing this target will also subject you to a 25% surcharge on your drayage
- More information can be found on Expresso:  
<https://ordering.ges.com/011600481/targetfreightmoveout>

All requests for target changes must be submitted through Expresso by July 31, 2017.

<https://ordering.ges.com/011600481/targetvariance>

**Thank you for your help in making FN PLATFORM  
a successful event!**