

Dear Exhibitor:

Welcome to the Nightclub & Bar Convention and Trade Show. This year's show is taking place March 25 & 26, 2014 at the Las Vegas Convention Center in Las Vegas.

We are pleased to present you with your exhibitor service kit which contains all the information you will need to successfully transport, set-up/tear-down and equip your booth. All necessary forms from each "Official Show Vendor" are included. By reading and paying attention to order details and deadlines, you will save valuable time and money.

The official show decorator is (GES) Global Experience Specialists. Their order forms and a list of services can be found by visiting the official show website, www.ncbshow.com. The exhibitor kit is located under the exhibitor information heading. Other order forms such as electrical, internet, lead retrieval, audio visual, plant and floral and any additional order forms may also be found on this website.

No one under 21 years of age is allowed into the Nightclub & Bar Convention and Trade Show either as an attendee or as booth personnel. For reasons of safety and the professional nature of this event, this policy will be strictly enforced.

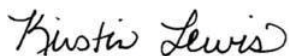
Remember all exhibitors must provide a certificate of insurance for this event before they are permitted onto the show floor. The Nightclub & Bar Convention and Trade Show has asked Show Insurance to handle all insurance issues for the show including collecting and verifying certificates of insurance. For further questions please visit the Show Insurance website at www.showinsurance.com.

Call Par Avion for Hotel, Airline and Car Rental reservations at 800-826-4353 or 310-590-4722 to secure your discounted rates. Discount deadline is **TBD** and is based on availability.

If you have any questions at any time please do not hesitate to contact Kirstin Lewis at (410) 857-9596 or email at kirstin.lewis@questex.com, or Chris Correa at (617) 219-8374 or email ccorrea@questex.com.

Thank you for your participation in this years show.

Sincerely,



Kirstin Lewis
Director, Event Operations