

REQUEST FORM

PLANNING TO HAVE SOLID WALLS?

SOLID WALLS

If planning any full side or full enclosure of your booth, your booth design must be approved in advance by show management. Depending on your booth location, full side walls and full booth enclosures are unlikely to be approved. Licensing Expo is committed to delivering an event that is welcoming and not intimidating to attendees with good sight lines and excellent traffic flow.

Please send the following to Jeanne Paloma at jpaloma@advanstar.com:

1. **BOOTH DESIGN**
2. **THIS SHEET FOR APPROVAL**
3. **DEADLINE: May 1, 2014**

SOLID WALL APPROVAL:

Company Name: _____

Company Contact: _____ EMAIL: _____

Booth#: _____ Booth Size: _____ Booth Design Rec'd: _____

Booth Design Approved: _____ Date: _____

Modifications Needed: _____

Please note: Show Management retains the right to move Exhibitor's booth in the best interest of the maintaining sightlines for all exhibitors.