



MAIL OR FAX FORMS WITH PAYMENT TO :  
ENCORE PRODUCTIONS AT CAESARS PALACE LAS VEGAS

5150 So. Decatur Blvd., Las Vegas, Nevada 89118  
Ph: (702) 967-4300 Fax: (702) 967-3844 Email: services@encoreproductions.net



<b>Booth Number:</b>	<b>To receive advanced pricing, Encore Productions must receive your completed order, with billing information, fourteen (14) days prior to show move-in.</b>	<b>EVENT NAME:</b>
<b>EVENT DATES:</b>		<b>INSTALL LOCATION IN ROOM/BOOTH:</b> (Provide floor plan if available)
<b>EXHIBITING COMPANY NAME:</b>		
<b>BILLING ADDRESS:</b>		
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>
<b>TELEPHONE NUMBER:</b>	<b>FAX NUMBER:</b>	<b>ON-SITE PHONE:</b>
<b>ORDERED BY:</b>		<b>EMAIL ADDRESS:</b>
<b>CREDIT CARD TYPE:</b>	<b>EXP. DATE:</b>	<b>CREDIT CARD NUMBER:</b>
<b>CARDHOLDERS SIGNATURE:</b>		<b>PRINT CARDHOLDERS NAME:</b>

BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM (PAGE 2). PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER. AUTHORIZED SIGNATURE ON BOTTOM OF PAGE TWO IS REQUIRED BEFORE ORDER CAN BE PROCESSED.

## PLUMBING SERVICES FORM

Please call for additional services that are not listed on this order form, or for custom quotes for large orders	NO REFUNDS ONCE SERVICE INSTALLATION BEGINS	Installation cannot begin until order is finalized and payment method has been received		
<b>Compressed Air</b>	<b>ADVANCED PRICING</b>	<b>STANDARD PRICING</b>	<b>QUANTITY</b>	<b>SUBTOTAL</b>
The standard connector for compressed air is a 1/4"AMFLO-C1 connector. Please call for any other needed connections. Additional footage may be charged.				
Outlet at rear of booth (includes first 50' of air line)	\$450.00	\$600.00		
Each additional connection within 5' of first outlet	\$250.00	\$375.00		
CFM required: Min. of 5 CFM Size of connection: _____	\$10.00 per CFM	\$15.00 per CFM		
<b>Water Service</b>	<b>ADVANCED PRICING</b>	<b>STANDARD PRICING</b>	<b>QUANTITY</b>	
Pressure may vary. No guarantee can be made of minimum or maximum pressures. If pressure is critical, exhibitor should arrange to have a pressure regulator valve installed. Standard connections for water outlets are 1/2" FIP. Additional footage may be charged.				
Outlet at rear of booth (includes first 50' of water line)	\$450.00	\$675.00		
Each additional connection within 5' of first outlet	\$275.00	\$400.00		
Size of connection required:	Number of Connections:		GPM required:	
<b>Drain:</b>	<b>ADVANCED PRICING</b>	<b>STANDARD PRICING</b>	<b>QUANTITY</b>	
Floor drains exist in limited locations. Please call to verify drain availability or supplemental charges may be incurred. Additional footage may be charged.				
Outlet at rear of booth (includes first 50' of water line)	\$450.00	\$675.00		
Each additional connection within 5' of first outlet	\$275.00	\$400.00		
Size of connection required:	Number of Connections:			
<b>Water Filling &amp; Draining Service:</b>	<b>ADVANCED PRICING</b>	<b>STANDARD PRICING</b>	<b>QUANTITY</b>	
0 to 150 Gallons	\$250.00	\$375.00		
151 to 300 Gallons	\$350.00	\$525.00		
301 to 1000 Gallons	\$600.00	\$900.00		
1001 to 5000 Gallons	\$775.00	\$1,200.00		
ALL PLUMBING MATERIALS & SERVICES WILL REQUIRE A 10% SERVICE FEE			10% SERVICE FEE	
LABOR IS REQUIRED FOR ALL PLUMBING MATERIALS & SERVICES			MATERIAL AND SERVICES TOTAL	
LABOR RATES: STRAIGHT TIME - \$100.00 OVERTIME - \$200.00			LABOR TOTAL	
MINIMUM 1 1/2 HOURS TOTAL LABOR CHARGE FOR INSTALL AND DISMANTLE			GRAND TOTAL	
LABOR: Labor between the hours of 8:00am and 5:00pm, Monday through Friday will be at the straight time labor rate. Labor before 8:00am and after 5:00pm, Monday through Friday and all Saturdays, Sundays and Holidays will be at the overtime rate. A minimum charge per booth on one hour for installation will apply to all booths requiring labor. Labor to disconnect will be based on one-half of the installation time and will be automatically applied to your invoice. A scaled floor plan is needed in order to proceed for orders with multiple outlet locations and/or island booths.				
Setup/Disconnect Labor dates/times are based on the load-in schedule (and space availability) for your event. Encore does not control the event schedule for your event and therefore cannot control if setup/disconnect is during straight time or overtime hours.				

PLUMBING IS AN EXCLUSIVE SERVICE

Prices Subject to change without Notice

## COMPRESSED AIR, WATER & DRAIN INSTRUCTIONS AND CONDITIONS

- 1.) All materials and equipment furnished by the plumbing contractor for this service orders shall remain plumbing contractor's property and shall be removed ONLY by plumbing personnel at the close of the show.
- 2.) Wall, column and permanent building outlets are not a part of the booth space and are not to be used by exhibitors.
- 3.) All equipment must comply with state and local safety codes.
- 4.) Prices are based upon current wage rates and are subject to change without notice
- 5.) Exhibitors are encouraged to make their booth connections within their booth. The standard connector for compressed air outlets is a 1/4" AMFLO-C1 connector, the standard connector for water is 1/3" FIP connector. However, no modifications to facility system or equipment is allowed. Exhibitors who are in violation of this will be charged an hourly service charge to repair system or equipment.
- 6.) Special equipment requiring company engineering or technicians for assembly, servicing, preparatory work and operation may be executed without the presence of the plumbing contractor personnel. However, plumbing personnel must make the service connections to such equipment.
- 7.) Equipment using water must have an inlet and outlet properly marked and identified.
- 8.) Unless otherwise directed, in writing by exhibitor or its representative, plumbing contractor personnel may be required to cut floor coverings to permit installation of service.
- 9.) Connection rated listed cover bringing service from main line to booth and do not include connecting equipment. Standard placement for compressed air, water and drain outlets are at the back wall of line (in-line) and peninsula booths. For Island booths outlets will be placed in the center of the booth (or at your discretion) unless we receive a floor plan indicating the main location where you require your services.
- 10.) Due to the portable nature of the air lines at the facility, we recommend that exhibitors supply a filter or other equipment to limit the moisture or water in lines.
- 11.) Special supplies, such as; regulators, strainers, traps and other such specialized equipment as may be necessary for your booth should be ordered with a minimum thirty (30) days written notice - every effort to assist you will be made to provide you with all special requirements.
- 12.) All utility outlets include up to fifty feet (50') of accomplished distance. Use of additional footage or equipment will be charged at the prevailing labor and material rates.
- 13.) Any of your plumbing services that require electricity or electrical labor to connect and/or operate should be ordered on the Electrical Services Form. You will also be charged for electrical outlets for any services which require power for special plumbing needs, such as; ejectors and/or compressor outlets.
- 14.) Credits will not be given for orders once installation begins.
- 15.) A separate connection fee will be made for each piece of equipment using connected service, whether connected direct or otherwise. The volume required will determine service outlet size.
- 16.) All work preformed within a booth attaching lines to equipment will be charged on a time and material basis in addition to connection fees.
- 17.) Neither the facility, Encore Productions nor their contractors or subcontractors are responsible for impurities or discoloration in exhibit water or compressed gas supply.
- 18.) Caesars Palace Las Vegas, Encore Productions, Inc. and their contractors or subcontractors shall not be liable for, and are hereby released from any direct, special, indirect, incidental, or punitive consequential damages, including without limitations lost profits, damage to business reputation, lost opportunity or commercial loss of any kind, to the customer that results directly or indirectly from the use of or the inability to use any of the services or equipment that is contemplated herein.

**AUTHORIZED SIGNATURE:**



BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ASSOCIATED WITH THIS FORM. PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.

rev. 1/1/12