

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: +1(866) 329-1437 or +1(702) 263-1520 for international exhibitors
 Contact us Online: www.ges.com/chat Phone: +1(800) 475-2098 or +1(702) 515-5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.



IMEX America
 Sands Expo and Convention Center
 October 15 - 17, 2013

Form Deadline Date:
 September 23, 2013

COMPANY NAME			BOOTH NUMBER
CONTACT NAME			
PHONE NUMBER			
FAX NUMBER			
EMAIL ADDRESS			
ADDRESS	CITY	STATE	ZIP
CURRENT ASSIGNED TARGET DATE/TIME			
NEW REQUESTED TARGET DATE/TIME			
REASON FOR REQUEST			
Proof			
All Change Request Forms Due By: September 23, 2013			

This form will be reviewed after the deadline date and you will be contacted with the appropriate approval if request is granted.

Off-target surcharges will apply to all direct shipments received prior to or after your assigned target shipment schedule.

Please send Completed form to Kristie Wilson

Phone: +1(702)515-5757

Email: krwilson@ges.com

