



## EXHIBITOR SERVICE MANUAL

November 18-21 | Las Vegas, NV  
Las Vegas Convention Center

### EAC WORK AUTHORIZATION FORM

Deadline Date: October 1, 2013

#### Exhibitor Information:

Exhibiting Firm: \_\_\_\_\_ Booth Number \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

#### EAC Information:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

#### Onsite Information:

Local EAC Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Services:

- ☐ Audio/Visual ☐ Booth Display Rental/Designer ☐ Carpet Rental ☐ Computer ☐ Floral ☐ Signs  
☐ Flooring (tile) ☐ Personnel/Temp Help ☐ Photography ☐ Furnishings ☐ Install/Dismantle (Display Labor)

The above ISSA/INTERCLEAN® NORTH AMERICA 2013 Exhibitor requests that the contractor listed above be allowed to provide services on behalf of the Exhibitor for the ISSA/INTERCLEAN® North America 2013 Exhibition. Exhibitor also understands that the contractor must be properly insured to work in the exhibit facility. Note: The Exhibitor is responsible for providing the "approved contractor" with the 2013 Rules and Regulations and pertinent information contained in the Exhibitor Service Manual.

No requests, addendums, or substitutions will be considered after the deadline date. Forms received after October 1, 2013, will be returned with notice that labor must be secured through the official contractor, GES Global Experience Specialists.

Signed by: \_\_\_\_\_ Company: \_\_\_\_\_

**Note: This form is to be completed by an employee of the exhibiting firm, and returned to ISSA to guarantee that your appointed contractor will be approved**

Deadline Date: October 1, 2013 | Submit to Leah Mrazek ([leahm@issa.com](mailto:leahm@issa.com)) or fax to 847-982-0819