

European Utility Week 2019

Security Staff

Order Form

Show Dates	Early Bird Deadline	Venue
12 th – 14 th November 2019	27 th September 2019	Paris Expo Porte de Versailles, Pavilion 1
Any orders received before the Early Bird deadline will be charged against Early Bird Prices. After the deadline a 25% surcharge will be applicable (Regular Price). Onsite a further 25% surcharge will be added to the Regular Price (Onsite Price).		

The order deadline is Friday 1st November 2019. Any orders after this date are upon request.

Company		Stand/Hall No.		Return form to: E-Mail: EJW@ges.com Telephone: +44 (0) 2476 380 180 GES ServiCentre – Europe GES Exhibition Services Keienbergweg 95 1101GE Amsterdam The Netherlands
Contact Name				
Invoice address				
Postal Code		City		
Country		Telephone		
VAT No. (for EU only)		Signature		
E-Mail				

PERSONNEL TO PROVIDE STAND SECURITY COVER (MINIMUM AMOUNT OF HOURS IS 12)

***FOR A BILINGUAL AGENT, PLEASE CONSULT US.**

THE GUARD LEAVES THE STAND ONLY AT THE ARRIVAL OF THE CLIENT IN THE MORNING (IDEM FOR THE CLIENT IN THE EVENING) EXCEPT SPECIAL WRITTEN INSTRUCTIONS OF THE CLIENT. ADDITIONAL HOUR WILL BE CHARGED AT THE END OF THE EXHIBITION.

ANY GOODS (SUCH AS IPADS AND OTHERS) WHICH WILL NOT BE DETAILED TO THE GUARD WILL NOT BE CHARGED TO US IN CASE THEY DISAPPEAR FROM THE STAND.

Date		Hours		Qty	Total
From	To	From	To		

Price per 12 hour shift = € 393.33 (Early Bird Price)

Price per 12 hour shift = € 491.67 (Regular Price)

Price per 12 hour shift = € 614.58 (Surcharge Price)

Additional Hours = 49.17 (Early Bird Price) 61.47 (Regular Price) 76.83 (Surcharge Price)

	Sub total	
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<p>* If you do not provide us with a valid VAT number, we will have to charge you the VAT amount for the orders placed.</p>	VAT *	
	TOTAL	

- A €25.00 fee per invoice will be charged for any contact or address changes made after receipt of the invoice. Please make sure you always include the correct address which you would like to be displayed on your invoice.
- Cancellations made after **29th October 2019** will not be refunded.
- Please note that your order is only processed if payment is received 15 days prior to opening of the show
- Please, be advised that €500 notes are not accepted for payments made at the onsite GES Service Desk.
- To chat online with an Exhibitor Service Co-ordinator, please go to <http://www.ges.com/eu/exhibitors/servicentre>, scroll down and click on the Online Chat icon, which is linked to the Live Chat.