

Advance Material Handling Order Form

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ADVANCE WAREHOUSE SHIPMENTS

WAREHOUSE SHIPMENTS (up to 30 days free storage)

The rate for this service includes unloading at the warehouse and delivery to your booth at the:

RBC Convention Centre

Rates include: Unloading freight, storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs, applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth, picking up, storing and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

WEIGHT OF SHIPMENT WILL BE VERIFIED UPON DELIVERY

Crated Materials		
Service	Rates	Minimum Charge
On Target Shipments	\$65.00 per 100 lbs	\$ 130.00

Materials Requiring Special Handling		
Service	Rates	Minimum Charge
On Target Shipments	Please call for rates per 100 lbs	\$

ARRIVAL DATES & SURCHARGES FOR SHIPMENTS:

Advance Date:

- **03/31/17** Advance shipments may begin to arrive at warehouse.
- **04/26/17** Last day for crated shipments to arrive at advance warehouse without surcharge.

PLEASE REFER TO THE SHIPPING LABELS IN THIS MANUAL

GES CANADA shall not be responsible for damage to improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building. **Claims must be filed before the close of the show.**

If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

CALCULATION OF MATERIAL HANDLING CHARGES

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Our shipment will be sent to the warehouse on date:		Total Pieces:
Carrier:	Tracking #:	Account #:
Total Weight (200 lbs minimum per shipment):	/ 100	x \$65.00 = \$

Payment & Credit Card Charge Authorization Form MUST Accompany this Form

I AGREE IN PLACING THIS ORDER THAT I HAVE READ AND ACCEPTED GES PAYMENT POLICY AND GES TERMS & CONDITIONS OF CONTRACT.	TOTAL ESTIMATED CHARGES:	\$
	5% GST:	\$
	8% PST:	\$
	PAYMENT ENCLOSED:	\$

COMPANY NAME	EMAIL ADDRESS	BOOTH #
AUTHORIZED SIGNATURE	AUTHORIZED CONTACT	DATE
X		