

Non-exhibiting Supplier Application & Registration Form

2016 NFDA International Convention & Expo

October 23-26, 2016 – Pennsylvania Convention Center, Philadelphia, PA

Registrant Name _____

Email _____ Cell _____

Add'l Registrant _____

Email _____ Cell _____

Company _____ Primary product/service _____

Address _____

City/State/Postal Code _____ Country _____

Telephone _____ Fax _____

Registration Fees (per person)	On or before Sept. 16, 2016	After Sept. 16, 2016	Quantity	Subtotal
Full Convention – Non-Exhibiting Supplier	\$ 840	\$ 940		
One Day: M T W Circle the day(s) that applies	\$ 385 each day	\$ 435 each day		
Optional Ticketed Events				
Tuesday: Funeral Directors Under 40: The Lucky Strike	\$ 55	\$ 65		
Wednesday: Comic Relief – A New Twist on the "Political Party"	\$ 95	\$ 105		
Please Note: Pick up your badges and event tickets at the NFDA Exhibitor Registration Desk.				
Total Payment (USD) \$				

Expo Hours

Monday, October 24
12-5 p.m.

Tuesday, October 25
12-5 p.m.

Wednesday, October 26
9 a.m.-12 p.m.

Method of Payment

- ☐ **Check** (U.S. dollars drawn on U.S. bank) payable to NFDA; send to National Funeral Directors Association, 13625 Bishop's Drive, Brookfield, WI 53005-6607
- ☐ **Credit Card** Fax to 262.789.6977 or call Deb Zauner at 800.228.6332 or +1.262.789.1880
- ☐ American Express ☐ MasterCard ☐ Visa ☐ Discover

Card Number _____ Expiration Date _____

Cardholder's Name (print) _____ Cardholder's Signature _____

NFDA Suitcasing/Unauthorized Solicitation Policy – please read and sign

Please note that while all meeting registrants are invited to the 2016 NFDA International Convention & Expo, any registrant who is observed soliciting business in the aisles or other public spaces, in another company's booth, or in violation of any portion of the Exhibition Policy, will be asked to leave immediately, forfeiting their badge. Additional penalties may be applied including denial of participation at future NFDA events.

Please report any violations you may observe to NFDA staff. NFDA recognizes that "suitcasing" may also take the form of commercial activity conducted from a hotel guest room or hospitality suite, restaurant, club, or any other public place of assembly. For the purposes of this policy, "suitcasing" violations may occur at venues other than the exhibition floor. NFDA must be informed of any hospitality suites, or other venues used for commercial activity in advance of the show, and expressed consent must be received prior to the event.

I understand the Suitcasing/Unauthorized Solicitation Policy and agree to abide by the rules expressed therein:

Registrant 1 Signature _____

Registrant 2 Signature _____

Date _____

Filling Out the Form

- Print Clearly, only 2 registrants per form
- Provide email address for each person (used for confirmation)
- Provide cell phone (used for onsite updates)
- Select your registration fee – write amount in Total column
- One Day Only – be sure to select day(s) for each registrant

Ways to Register

- **Fax form to: +1.262.789.6977**
- **Mail form to:** NFDA, 13625 Bishop's Dr., Brookfield, WI 53005-6607
If you do not receive an email confirmation within two weeks of submitting your registration, call NFDA at 800.228.6332 or +1.262.789.1880
- **Questions?** Contact Business Development at 800.228.6332

Registration and Optional Events Cancellation Policy: Cancellations for the 2016 NFDA International Convention & Expo registration and/or special events must be received in writing and faxed or postmarked on or before October 7, 2016 to receive a full refund. Cancellations received after October 7, 2016 and before October 21, 2016 will be refunded the registration fee minus a \$25 cancellation fee; special event fees/tickets will not be refunded. Cancellations received on or after October 21, 2016 and no-shows will not receive a refund. Telephone requests must be followed up in writing.

NFDA reserves the right to cancel the Convention due to circumstances beyond its control. Should circumstances arise that result in the postponement of the Convention, registrants will have the option to either receive a full refund or transfer the registration fee to the same program at a future date. NFDA's liability for any cancellation is limited to a refund of the registration fee and shall not extend to any other claims including, but not limited to: travel expenses, cancellation fees, lost wages, inconvenience and other related costs.

Office Use Only

Approved By _____

Date _____

Notes _____