

# Booth Representatives Badge Form

2016 NFDA International Convention & Expo  
October 23-26, 2016 – Pennsylvania Convention Center, Philadelphia, PA

Return Form by:  
**October 7, 2016**

**Fax:** Attn: Deb Zauner  
+1-262-782-7092

**Mail:** Deb Zauner - Expo Badges  
NFDA  
13625 Bishop's Dr.  
Brookfield, WI 53005-6607

**Email:** dzauner@nfda.org

Exhibiting Company *(To be listed on badges)*

Booth #

**Please print clearly or type your booth representative names in alphabetical order** by last name.

*Three complimentary badges per 100 square feet included. If more than seven badges are needed, send additional form. Exhibitor badges allow entrance to workshops and general sessions; not valid for CE credits.*

Representative Name <i>(please print)</i>	Funeral director?	Is exhibiting company the primary employer?
_____	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
_____	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
_____	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
_____	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
_____	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
_____	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
_____	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no

I verify that these representatives are employees of our company. I have reviewed the exhibitor registration rules (see next page) and understand that any misrepresentation will result in cancellation of badges and loss of priority space consideration for 2017.

Signature

Date

**Please Note:** Pick up your badges and event tickets at the NFDA Exhibitor Registration Desk. To have them mailed in advance of Convention contact Deb Zauner by August 25.

Additional Badges, Seminar & Party Registration	Price*	Qty	Total
Additional or Post-deadline Badge	\$ 70		
<b>Parties</b>			
Tuesday: Funeral Directors Under 40: Lucky Strike	\$ 55		
Wednesday: Comic Relief – A New Twist on the “Political Party”	\$ 95		
<b>Habitat for Humanity Build – Contact Deana Gillespie – dgillespie@nfda.org</b>			
<i>*Post-deadline badge pricing effective Oct 8. Pre-convention and party pricing valid through 9/16/16.</i>		<b>Total Payment:</b>	
<p><b>If you are a licensed funeral director requiring CE, please call us at 800.228.6332 for full registration. For event details, workshops and tour registration visit <a href="http://www.nfda.org/philly2016">www.nfda.org/philly2016</a>.</b></p>			

**Join us for these events!**

- Sunday:**  
Welcome Party
- Monday:**  
Opening Session  
All-Star Recognition Ceremony
- Tuesday:**  
Service of Remembrance  
House of Delegates  
Funeral Directors Under 40
- Wednesday:**  
General Session  
Special Engagement  
“Comic Relief”

**Method of Payment**

- Check** (U.S. dollars drawn on U.S. bank) payable to NFDA; send to NFDA, 13625 Bishop's Drive, Brookfield, WI 53005-6607
- Credit Card** Fax to +1.262.789.6977 or call Deb Zauner at 800.228.6332 or +1.262.789.1880
  - American Express     MasterCard     Visa     Discover

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder's Name (print) \_\_\_\_\_ Cardholder's Signature \_\_\_\_\_

**Exhibitor Registration Rules**

- Representatives of exhibitors shall only be admitted to the Expo Hall if they are displaying registration badges. Registration badges are available to owners, executives, employees and bona fide representatives of exhibitors. Each exhibit representative must have his or her own badge. Maximum number of complimentary badges per exhibitor is three badges per 100 square feet of booth space. Badge requests that exceed the maximum will be assessed a \$70 fee per booth representative over the maximum.
- No representative may loan or trade his or her registration badge to any other person for any reason. Persons guilty of the practice of loaning or trading badges will be penalized by having their registration and badge canceled and all privileges terminated. In addition, NFDA shall collect the applicable registration fee from any unregistered individual who makes use of the registrant's badge. If that fee is not collected from the individual, the firm whose representative loaned the identification badge will be invoiced for the amount of the registration fee applicable to the user of the badge.
- NFDA reserves the right to cancel any exhibitor's contract or revoke the registration and badge of any representative or exhibitor who violates the rules and regulations of the expo.
- Temporary badges are required for those personnel assisting with installation and dismantling during Expo set-up and tear-down hours only and are available at the Exhibitor Registration Desk during set-up and tear-down.
- **SUITCASING/UNAUTHORIZED SOLICITATION POLICY:** Please note that while all meeting registrants are invited to the 2016 NFDA International Convention & Expo, any registrant who is observed soliciting business in the aisles or other public spaces, in another company's booth, or in violation of any portion of the Exhibition Policy, will be asked to leave immediately. Additional penalties may be applied including denial of participation at future NFDA events. Please report any violations you may observe to NFDA staff. NFDA recognizes that "suitcasing" may also take the form of commercial activity conducted from a hotel guest room or hospitality suite; restaurant, club, or any other public place of assembly. For the purposes of this policy, "suitcasing" violations may occur at venues other than the exhibition floor. NFDA must be informed of any hospitality suites, or other venues used for commercial activity in advance of its show, and expressed consent must be received prior to the event.
- **A photo I.D. and your (exhibiting) company business card are required to pick up badges onsite.**

**What's included with Booth Representative Badge registration?**

- Entrance to workshops, general sessions, Expo floor, welcome party. Not valid for continuing education (CE) credit.

**Optional Events**

- Be sure to register for all events each registrant is attending.
- Your registration badge and event ticket (pick up at NFDA Exhibitor Registration Desk) will be required for admittance into the Welcome Party Sunday evening.
- If the Tuesday Funeral Directors Under 40 and/or Wednesday "Comic Relief" tickets are purchased, you will need to pick them up at the NFDA Exhibitor Registration Desk.

**Policies**

Please review booth cancellation policy for badge refund. Cancellation for special events must be received in writing and faxed or postmarked on or before October 7, 2016 to receive a full refund. Telephone requests must be followed up in writing.

**NFDA Cancellation Policy:** NFDA reserves the right to cancel the Convention due to circumstances beyond its control. Should circumstances arise that result in the postponement of the Convention, registrants will have the option to either receive a full refund or transfer the registration fee to the same program at a future date. NFDA's liability for any cancellation is limited to a refund of the registration fee and shall not extend to any other claims, including, but not limited to: travel expenses, cancellation fees, lost wages, inconvenience and other related costs.

**Replacement (Lost) Badges:** NFDA Convention badges must be worn. If you lose or forget your badge, a replacement badge can be purchased for a \$70 USD fee at the NFDA Registration Desk. If you find a badge, please return it to the NFDA Registration Desk. Your NFDA International Convention & Expo badge is required at all NFDA events.

**Photography Policy:** By registering for this event, you consent that photos and videos of you at the event may be published in print or posted online in online photo albums, on photo/video sharing sites such as YouTube, on social media sites such as Facebook, Twitter, and Google +, and in other web-based media at the sole discretion of NFDA.

**Americans with Disabilities Act (ADA):** NFDA only uses facilities that are in compliance with the ADA. If you require special assistance while attending the Convention, please visit the NFDA Registration Desk.