

HOTEL MAP

AMERICAN FOUNDRY SOCIETY

CASTEXPO 2016

APRIL 16-19, 2016 | MINNEAPOLIS CONVENTION CENTER | MINNEAPOLIS, MN

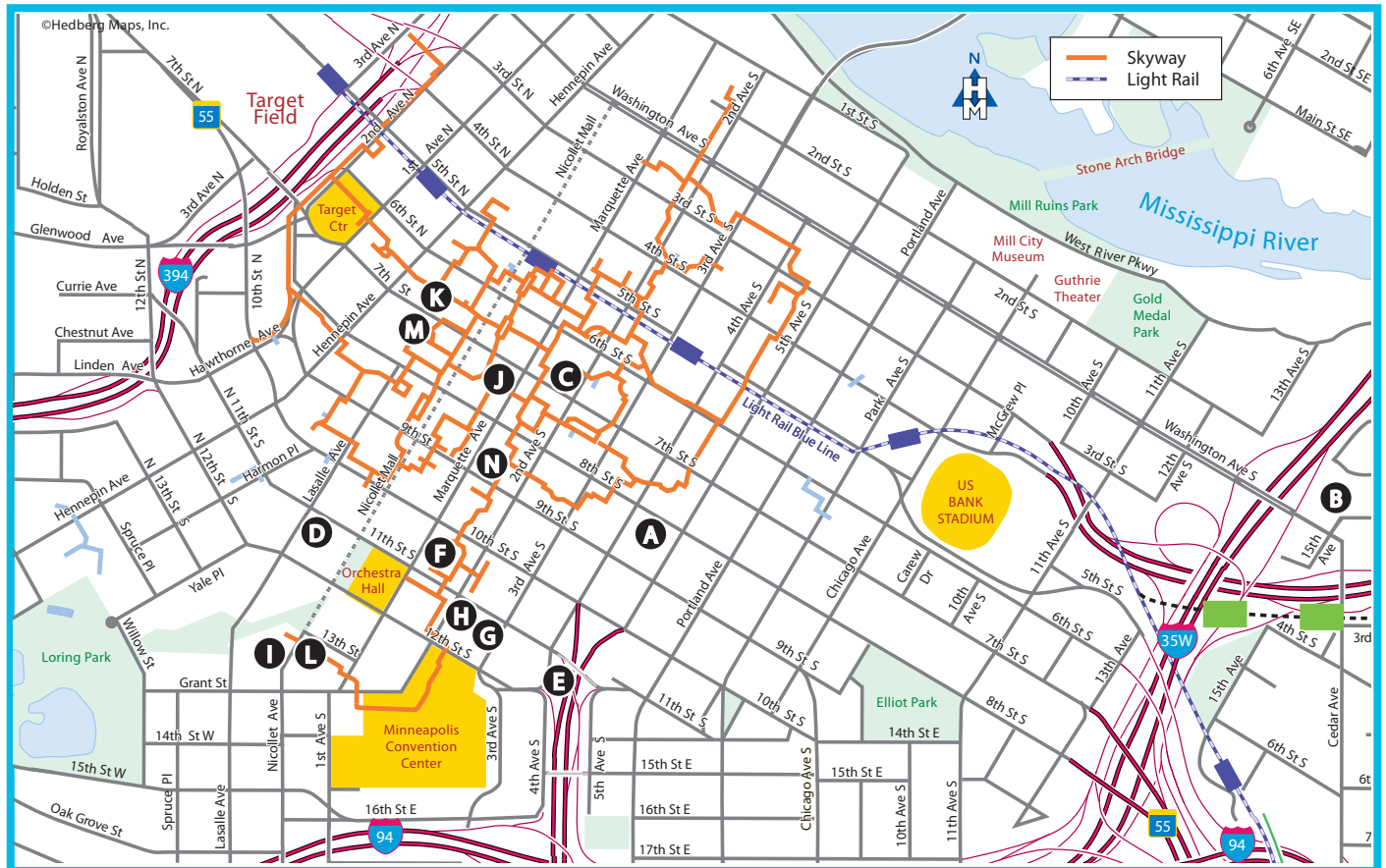


APRIL 16-19, 2016 MINNEAPOLIS, MINNESOTA

CASTEXPO

& METALCASTING CONGRESS

connecting SUPPLIERS | METALCASTERS | CASTING BUYERS



HOTELS

SINGLE/DOUBLE OCCUPANCY

A	Best Western Plus Normandy Inn & Suites	\$139
B	Courtyard Minneapolis Downtown	\$134
C	Crowne Plaza Northstar - Downtown	\$179
D	DoubleTree Suites by Hilton	\$145
E	Hilton Garden Inn	\$179
F	Hilton Minneapolis (Headquarters)	\$195
G	Holiday Inn Express & Suites	\$179
H	Hotel Ivy	\$225
I	Hyatt Regency	\$195
J	Marquette Hotel	\$189
K	Marriott Minneapolis City Center	\$156
L	Millennium Hotel Minneapolis	\$195
M	Radisson Blu Minneapolis Downtown	\$195
N	W Minneapolis - The Foshay	\$229

* Rates are per room per night. A 13.4% state and city tax will be added to the room rate. Taxes are subject to change.



Minneapolis
City by Nature

Signature
PARTNERS

DELTA nrg

Meet Minneapolis 1.800.445.7412 minneapolis.org
Convention & Visitors Association

CastExpo '16

Individual Attendee Housing Request Form

April 16 - 19, 2016

RESERVE ONLINE:

www.afsinc.org/castexpohousing

RESERVE BY PHONE:

9:00 a.m. – 3:00 p.m. CST, Mon – Fri
 1-888-947-2233 Domestic
 1-612-767-8200 International callers

Please have your credit card number and your arrival and departure dates ready.

RESERVE BY MAIL:

CastExpo Housing Department
 c/o Meet Minneapolis
 250 Marquette Ave S., Suite 1300
 Minneapolis, MN 55401

RESERVE BY FAX:

1-612-767-8201

You may also email housing@minneapolis.org with any inquires, changes or cancels.

*Please submit room request(s) **only once**.
 Using multiple methods risks making duplicate reservations.*

- If more than one room is required, please copy this form to make additional requests.
- Only completed forms will be accepted.
- Room types are assigned on a first-come, first-served basis.
- A hotel is assigned in order of stated preference as available or closest to event if not available.
- Allow 2 business days to receive a reservation acknowledgement. Review all information for accuracy.
- If you have not received an acknowledgement by March 18, 2016 please contact Meet Minneapolis, the CastExpo Housing Department at housing@minneapolis.org
- The deadline to receive the discounted convention rate on a space-available basis is Friday, March 18, 2016.
- After Thursday, April 7, 2016, all reservation activity must go directly to the hotel.

Deadline

Friday, March 18, 2016

After Friday, March 18, 2016, rooms and rates are based upon availability. After Thursday, April 7, 2016, all new reservations, revisions and cancellations must be made directly with the hotel.

CONTACT INFORMATION:

Please print clearly to avoid delays in assignment

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Phone: _____ Fax: _____

E-mail Address: _____

Acknowledgements may not be received if email filters are in place, so please add groupcampaigns@pkghlrss.com to your safe sender list.

NOTE: All requests of more than 20 rooms must be submitted on the Group Block Request Form.

HOTEL PREFERENCE: (Please refer to map for hotels and rates).

1. _____
2. _____
3. _____
4. _____

NAME(S) OF ALL OCCUPANTS SHARING ROOM, INCLUDING SELF:

Last Name	First Name	Arrival Date	Departure Date
1)			
2)			
3)			
4)			

Maximum room occupancy is four (4) per city code.

If you wish a second acknowledgement to be sent to someone other than the contact above, please provide email address:

Additional email address: _____

ROOM TYPE REQUESTED:

☐ 1 King Bed ☐ 2 Beds Note: All hotels are completely smoke free.

☐ Wheelchair Accessible Room Other: _____

GUARANTEE/CANCELLATION POLICY:

A major credit card number or a check for at least one night's room and tax (add 13.4% tax) is required to secure a reservation. Credit cards are for guarantee purposes only and are not charged to hold reservations. Cancellations after Friday, March 18, 2016 will be charged or forfeit one night's room and tax. A charge of one night's room and tax will be charged or forfeited on reservations that have not been cancelled and do not arrive (no-show). Early departures after check-in are subject to penalty fees set by the hotel.

Please identify your method of guarantee below.

CREDIT CARD:

☐ American Express ☐ MasterCard ☐ Visa ☐ Discover Card ☐ Check Enclosed

Card No. _____ Expiration Date ____/____ CSV # _____

Name of Card Holder _____ Signature _____

CHECK: Check Number _____ Amount _____

Checks must be received by March 18, 2016 and must be made payable to Meet Minneapolis. Reservations indicating a deposit guarantee, for which no check has been submitted, are subject to cancellation. Please base the amount of the check on the rate at the hotel of your first preference. Note: Institutional purchase orders are **NOT** accepted. Qualified refunds to those who guaranteed accommodations with a check deposit, will be mailed after the end of the event.

GROUP BLOCK REQUEST FORM

for more than 20 rooms

CastExpo '16

April 16 – 19, 2016

Return Completed Block Request Form to:

CastExpo Housing Department
 c/o Meet Minneapolis
 250 Marquette Ave S., Suite 1300
 Minneapolis, MN 55401-2180

Email: Judith Wright at
judithw@minneapolis.org

Fax: 612-767-8191

GROUP BLOCK REQUEST PROCEDURES:

- Please indicate the requested number and type of rooms each night. Room type requests are processed on a first-come, first-served basis.
- Please print clearly. Only fully completed forms will be processed. Complete all information to avoid delays.
- Submit block request to contact info above.
- After your block request has been processed, Meet Minneapolis, the CastExpo Housing Department, will email you a confirmation of the room block being held for you, with instructions, deadlines and contact information for submitting your list of guest names.

GROUP BLOCK POLICY:

- **DEADLINE: Friday, February 26, 2016**
 The deadline to submit guest names for all rooms within the requested block is February 26, 2016. After February 26, all non-assigned rooms within the block will be released. Further additions or date changes to reservations within the room block will be subject to hotel room and rate availability.
- All reservation activity must come to Meet Minneapolis, the CastExpo Housing Department, through Thursday, April 7, 2016.
- After April 7, all reservation activity must go directly to the hotel.

CANCELLATIONS:

- Each room cancelled after Friday, March 18, 2016 will incur a cancellation fee of one night's room and tax.
- Reservations that have not been cancelled and do not arrive (no-show) will incur a charge of one night's room and tax.
- Early departures after check-in are subject to fees established by the hotel.

CONTACT INFORMATION:

All exhibitor block correspondence will be sent to this individual unless otherwise indicated.

Contact Name _____

Company Name _____

Address 1 _____

Address 2 _____ Country _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail address _____

Acknowledgements may not be received if email filters are in place. Please add groupcampaigns@pkqhlr.com to your safe sender list.

HOTEL PREFERENCE: (See map for locations and rates.)

Rates do not include state and local taxes of 13.4%, subject to change.

NOTE: All hotels are completely smoke-free.

1 _____ 2 _____

3 _____ 4 _____

		1 bed	2 beds	TOTAL Rooms Requested
Apr 10, 2016	Sun			
Apr 11, 2016	Mon			
Apr 12, 2016	Tue			
Apr 13, 2016	Wed			
Apr 14, 2016	Thu			
Apr 15, 2016	Fri			
Apr 16, 2016	Sat			
Apr 17, 2016	Sun			
Apr 18, 2016	Mon			
Apr 19, 2016	Tue			
Apr 20, 2016	Wed			
Apr 21, 2016	Thu			
TOTAL Room Nights				

The credit card below will be used to hold the above block. **Note: Cards will *not* be pre-charged. Cards are for guarantee purposes only.**

Visa _____ Master Card _____ American Express _____ Discover _____

Credit Card Number: _____

Exp Date: _____ Name of Cardholder: _____

Signature:* _____ CSV#: _____

**By signing, I acknowledge that I have read, understand and agree to comply with the policies set forth in this agreement by Meet Minneapolis on behalf of CastExpo '16.*