

## EXHIBITOR PACKAGE PLAN

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The cost of exhibit space includes the following Exhibitor Package Plan, which will reduce the cost to exhibit and add value to your investment:

- Unloading and reloading of all crated shipments from all trucks.
- Delivery of machinery and crates to exhibit stands from marshaling area(s) and pick up of same machinery and crates at the close of the Exposition.
- Handling of inbound and outbound shipments of exhibit materials to the George R. Brown Convention Center or any other exhibit areas used for the Exposition.
- Operators for self-propelled equipment and plywood planking where required.
- Spotting of exhibitor's machinery or products for the initial installation only as the equipment is delivered to the exhibitor's stand and provided an exhibitor representative is present during the initial placement.
- Exhibit crate removal, cleating materials, storage and return to exhibit stand at the close of the Exposition.
- Pipe and drape for all standard booths.
- General cleaning of all exhibits including the vacuuming or sweeping of carpet/floor and emptying of wastebaskets before the opening of each Exposition day.
- An attendee mailing list will be available for direct mail purposes through a third party vendor. Exhibitors will be responsible for postage.

***Please note that exhibitors with treaded equipment that require additional floor covering under plywood planks to protect the George R. Brown Convention Center exhibit hall floor will be charged an additional amount for labor and materials.***