

SUBMIT ORDERS TO:

PRG, LLC

Attn: Trade Show Services

tradeshows@prg.com

Phone: (404) 214-4800

Toll Free: (888) 844-4225



OFFICIAL SERVICE PROVIDER



AGGREGATES
ACADEMY & EXPO



SHOW & CONFERENCE

TO ORDER

Order Online: <https://orders.prg.com>

Online Order Code:

Meeting Room Order Form

Company: _____ Room: _____

Please call Trade Show Services for a custom quote on *any* additional audio, video, lighting, or computer needs!

QTY	DESCRIPTION	ADVANCED 1-DAY RATE	TOTAL
PROJECTORS AND SCREENS			
	LCD Projector (3000 Lumens / 1024x768 resolution)	\$250.00	
	LCD Projector (4500 Lumens / 1024x768 resolution)	\$300.00	
	Tripod Screen (with black skirt)	\$30.00	
	Overhead Projector (with stand)	\$45.00	
	7.5' x 10' Front Projection Screen (includes black dress kit)	\$150.00	
	9' x 12' Front Projection Screen (includes black dress kit)	\$200.00	
	Safelock Projector Stand	\$15.00	
	Digital Speaker Timer (with LED Display)	\$95.00	
	Laser Pointer	\$30.00	
	Flipchart Easel (includes pad markers)	\$20.00	
COMPUTER PACKAGES			
	PC Laptop / 19" LCD Monitor (4:3 / 1280x1024 resolution) Includes: Laptop PC (with Windows XP and Microsoft Office 2007), 19" Monitor, Keyboard, and Mouse	\$165.00	
	PC Laptop / 24" LCD Monitor (16:9 / 1900x1200 resolution) Includes: Laptop PC (with Windows XP and Microsoft Office 2007), 24" Monitor, Keyboard, and Mouse	\$225.00	
	Mac Mini Computer / 24" LCD Monitor (16:9 / 1900x1200 resolution) Includes: Mac Mini Computer (with OS 10.0), 24" Monitor, Keyboard, and Mouse	\$225.00	
LAPTOPS AND COMPUTER ACCESSORIES			
	PC Laptop (with Windows XP / Microsoft Office 2007)	\$165.00	
	Apple Laptop (MacBook Pro w/ OS 10.0)	\$225.00	
	Wireless Presentation Mouse	\$30.00	
	Laser Printer (Black & White)	\$165.00	
	USB Keyboard & Mouse	\$15.00	
	Wireless Keyboard & Mouse	\$30.00	
	Computer Speakers	\$20.00	
	8-Port Ethernet Hub	\$30.00	
	Computer DA (used to send one computer signal to multiple displays)	\$35.00	
AUDIO			
	350 Watt Sound System (Includes 2 Speakers with stands, and a mixing console)	\$130.00	
	Wireless Microphone - Select one: Handheld <input type="checkbox"/> Headset <input type="checkbox"/> Lavalier <input type="checkbox"/>	\$140.00	
	Wired Microphone - Select one: Handheld <input type="checkbox"/> Headset <input type="checkbox"/> Lavalier <input type="checkbox"/>	\$30.00	
	4-Channel Audio Mixing Console	\$30.00	
	6-Channel Audio Mixing Console	\$75.00	

Advanced Rate Deadline is

Orders received after the Advanced Rate Deadline
are subject to an additional 20% charge on equipment.

Page 1 Equipment Subtotal

***Please note that pricing is for single day meetings only...
please call for multi-day sessions.***

Company: _____ Room: _____

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QTY	DESCRIPTION	ADVANCED 1-DAY RATE	TOTAL
DISPLAY PACKAGES			
	40" LCD Monitor + Blu-Ray/DVD Player + Floor Stand w/ Shelf Includes: Monitor (16:9, 1920 x 1080 resolution), Floor stand, and Blu-Ray/DVD Player w/ HDMI output (NTSC)	\$415.00	
	40" LCD Monitor + Laptop + Floor Stand w/ Shelf Includes: Monitor (16:9, 1920 x 1080 resolution), Floor stand, and Laptop (Windows XP / Office 2007)	\$510.00	
	46" LCD Monitor + Blu-Ray/DVD Player + Floor Stand w/ Shelf Includes: Monitor (16:9, 1920 x 1080 resolution), Floor stand, and Laptop (Windows XP / Office 2007)	\$480.00	
	46" LCD Monitor + Laptop + Floor Stand w/ Shelf Includes: Monitor (16:9, 1920 x 1080 resolution), Floor stand, and Laptop (Windows XP / Office 2007)	\$575.00	
FLATSCREEN DISPLAYS			
TOUCHSCREENS, VIDEO WALLS, & OTHER SIZED MONITORS ARE AVAILABLE. CALL FOR A CUSTOM QUOTE!			
NOTE: Displays do <u>NOT</u> include floor stands. Floor stands must be ordered separately. See under "Video".			
	32" HD LCD Monitor (16:9 / 1920 x 1080 Resolution) What is your visual source? Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other/Specify _____ What is your audio source? Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other/Specify _____ How will you mount this display? Table top <input type="checkbox"/> Wall <input type="checkbox"/> Other/Specify _____	\$200.00	
	37" HD LCD Monitor (16:9 / 1920x1080 Resolution) What is your visual source? Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other/Specify _____ What is your audio source? Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other/Specify _____ How will you mount this display? Table top <input type="checkbox"/> Wall <input type="checkbox"/> Other/Specify _____	\$275.00	
	40" HD LCD Monitor (16:9 / 1920x1080 Resolution) What is your visual source? Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other/Specify _____ What is your audio source? Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other/Specify _____ How will you mount this display? Table top <input type="checkbox"/> Wall <input type="checkbox"/> Other/Specify _____	\$350.00	
	46" HD LCD Monitor (16:9 / 1920x1080 Resolution) What is your visual source? Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other/Specify _____ What is your audio source? Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other/Specify _____ How will you mount this display? Table top <input type="checkbox"/> Wall <input type="checkbox"/> Other/Specify _____	\$425.00	
	55" HD LCD Monitor (16:9 / 1920x1080 Resolution) What is your visual source? Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other/Specify _____ What is your audio source? Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other/Specify _____ How will you mount this display? Table top <input type="checkbox"/> Wall <input type="checkbox"/> Other/Specify _____	\$550.00	
	65" HD LED-LCD Monitor (16:9 / 1920x1080 Resolution) What is your visual source? Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other/Specify _____ What is your audio source? Computer <input type="checkbox"/> DVD <input type="checkbox"/> Other/Specify _____ How will you mount this display? Table top <input type="checkbox"/> Wall <input type="checkbox"/> Other/Specify _____	\$950.00	
VIDEO			
	Monitor Floor Stand w/ Shelf (Select if you are ordering a display from PRG)	\$85.00	
	Monitor Floor Stand w/ Shelf (Select if you are providing your own monitor) NOTE: You MUST SUPPLY a PRG approved wall mount. Please call to get mount approved.	\$125.00	
	Blu-Ray/DVD Player (Consumer grade w/ HDMI output - NTSC, Format USA)	\$55.00	
	DVD Player (Pro grade - NTSC / PAL / SECAM International Multi format)	\$95.00	
	Video DA (used to send a DVD player source to multiple displays)	\$35.00	

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Page 2 Equipment Subtotal

Page 1 Equipment Subtotal

Add the Page 1 and Page 2 Equipment Subtotals	←	Equipment Total	
30% of Equipment Total, or \$125 <i>minimum</i> , whichever is greater	←	Required Labor Service Charge	
10% of Equipment total, see next page for details	←	Optional Damage Waiver	
of Equipment Total	←	Required Sales Tax	
		Grand Total	

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Company: _____ Room: _____

AGREEMENT INFORMATION

Optional Damage Waiver: Customer is responsible for the actual cost to repair any equipment damaged during the rental period. At the customer's option, a damage waiver may be purchased that will provide coverage for damage repair costs up to \$2,000 per rental contract. This does not cover lost or stolen equipment. The cost of the damage waiver is 10% of the equipment rental cost.

Cancellation Policy: Cancellation of rental equipment and services must be made 72 hours prior to delivery. No refunds will be made for cancellations less than 72 hours to delivery.

Equipment: For equipment not listed, please contact us for a complete list of inventory.

Installation / Delivery / Pickup: A representative from your company must be present at time of delivery to sign for the equipment. Repeat deliveries are subject to an additional charge. PRG is not authorized to pickup equipment prior to the show closing. At the close of the show, a representative from your company must remain with the equipment until it is picked up. In union venues, delivery / pickup times may vary due to the availability of laborers.

Rental Rates: The advance rate deadline is two weeks prior to the first show day. Rental rates (advance / on-site) are for single day meetings. If an order is placed after the Advanced Rate Deadline, an additional 20% late fee may be added to the equipment total.

Venue Charges (if applicable): Union labor, carpenters, electricians, etc. will be billed directly to the exhibitor. Electrical services are not included in equipment pricing.

PAYMENT INFORMATION

Credit Card: ☐  15 Card Numbers ☐  16 Card Numbers ☐  16 Card Numbers

Card Number:

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Expiration Date:

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MONTH YEAR

**Cardholder's
Name:** _____

Cardholder's _____

Cardholder's Address: _____

City: _____ **State:** _____ **Zip Code:** _____

COMPANY INFORMATION

Company Name: _____

Address: _____

Phone: _____

Fax: _____

Contact: _____

Email: _____

DELIVERY INFORMATION

Show Name: _____

Facility: _____

Room Name/Number: _____

Start Time/Date: _____

Finish Time/Date: _____

On-site Contact: _____

On-site Phone: _____

TOLL FREE: 888-844-4225 - EMAIL: TRADESHOWS@PRG.COM

NOTE: Your request will be processed and a CONFIRMATION will be returned within two (2) business days. Questions, concerns or for additional requirements or information, feel free to contact PRG **TOLL FREE** at 888-844-4225, or email at tradeshow@prg.com. We look forward to serving you, your staff and company at the event. Visit us online at www.prg.com

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