

## ATTENTION EXHIBITORS WITH PRIVATELY OWNED VEHICLES (POV)

We are understanding that not all of our TRA Marketplace exhibitors require standard material handling services, therefore, we have made accommodations if you are utilizing your privately owned vehicle (POV) under special circumstances. Please note that a POV is a vehicle that is owned by an employee of the exhibiting company, or the exhibiting company itself, designed to transport passengers, NOT cargo or freight.

### VEHICLES THAT QUALIFY:



Sedan



Van



Sports Utility Vehicle



Pickup

Exhibitors bringing in exhibit or display materials in personal vehicles (POVs) will be required to enter the Dock area from Tower of The Americas Way, behind the convention center, east side in order to gain access. There is a 20 minute time limit to unload your booth material, and return to your vehicle to exit the designated POV area. We encourage two people per POV - one to unload and one to stay with the vehicle. The vehicle must be unloaded only by a full-time company employee and items removed from the vehicle must be hand-carried or rolled-in if the item is on casters. Small hand carts are allowed. If you require more than 20 minutes to unload your booth equipment/materials, you will be subject to standard material handling. Or, if your booth equipment is no more than 200 lbs, eight (8) pieces or less and fits on a standard flat cart, you may opt for Cart Service, provided by GES on-site.

### VEHICLES THAT DO NOT QUALIFY:

Cargo Van



16' Moving Truck



24' Moving Truck  
w/ lift gate



Arriving in any of these types of vehicles qualifies as freight and is subject to the standard [Material Handling](#) rules and regulations.