



SHIPPING & PRODUCT STORAGE

SHIPPING INFORMATION

There are two basic methods of shipping your display materials and equipment for the 2014 TRA Marketplace:

Method 1: Shipping to the GES Warehouse

By selecting this method of shipping, you can ship your materials to the freight company's warehouse to arrive between May 19 and June 17, 2014. Materials arriving after June 17, 2014, will be received at the warehouse with an additional after deadline charge. Materials are accepted at the warehouse Monday through Friday between the hours of 8 a.m. – 3:30 p.m. **The warehouse will be closed Monday May 26th 2014 in observance of the holiday.** In the event of weight discrepancies or shipments received without a certified weight certificate, a \$17.00 fee will be charged per shipment.

To qualify for this type of shipping, the materials must be crated, boxed or on skids (and cannot require cold/frozen storage.) This service includes the acceptance and storage at the warehouse, delivery to exhibit site, unloading freight and delivering to your booth, picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

The big advantages of the method are that the shipping time does not have to be exact since you have an extended window and you have more flexibility on the carrier used.

Method 2: Shipping Direct to the Convention Center

To use this method, your shipment must arrive during exhibitor move-in hours (Friday, June 20 and Saturday, June 21 from 8 a.m. to 5 p.m.) There are no personnel at the George R. Brown Convention Center available to accept shipments prior to the official move-in days. Exhibitors who have targeted move-in days should schedule shipments to arrive early the day of their move-in.

All other exhibitors should schedule shipments to arrive early on Friday, June 20, 2014. This method must be used for uncrated and loose material shipments. Crated, skidded and boxed material may also be delivered at this time. This service includes acceptance of materials at show site, delivery to your booth, removal/storage/return of empty packing materials and loading of materials on designated carriers.

See GES Form R2 for pricing and order placement.

PRODUCT STORAGE INFORMATION

Cold Storage – Offered on a first-come, first-served basis.

Cold storage will be accepted at show site only and storage space is limited. Refrigerated and freezer trailers will be available on the dock of the George R. Brown Convention Center. Exhibitors wishing to utilize this service should complete the "Refrigerated & Frozen Storage" order form and return to GES by May 30, 2014. Space will be assigned in the order the forms are received. Material handling fees will apply.

Dry Storage - Offered on a first-come, first-served basis.

There will be a free of charge dry storage area located in the exhibit hall for exhibitors who need to store their dry goods. Show Management, Texas Restaurant Association or the George R. Brown Convention Center will not be held responsible for lost merchandise. TRA and GES assume no liability for Cold Storage merchandise.